

**IN THE DISTRICT COURT OF THE THIRD JUDICIAL DISTRICT OF
THE STATE OF IDAHO**

**ORDER REGARDING AVAILABILITY OF)
THIRD DISTRICT COURT REPORTERS)
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CANYON COUNTY CLERK
H. OLVERA, DEPUTY

**ADMINISTRATIVE
ORDER 2006-2**

Whereas, the Third District Court caseload has continued to increase, resulting in a significant increase in the number of court hearings which require the services of a qualified court reporter; and

Whereas, due to emergencies and other factors, court reporters normally assigned to sitting district judges are not always available; and

Whereas, senior/retired district judges are often utilized to hold court in the Third Judicial District, requiring the use of qualified court reporters; and

Whereas, some funding has been provided to acquire the services of qualified non-employee court reporters for senior/retired district judges, but such funding is limited; and

Whereas, the Idaho Supreme Court has authorized the Administrative District Judge to assign court reporters, and has further authorized the Administrative District Judge to delegate certain responsibilities to the Trial Court Administrator; and

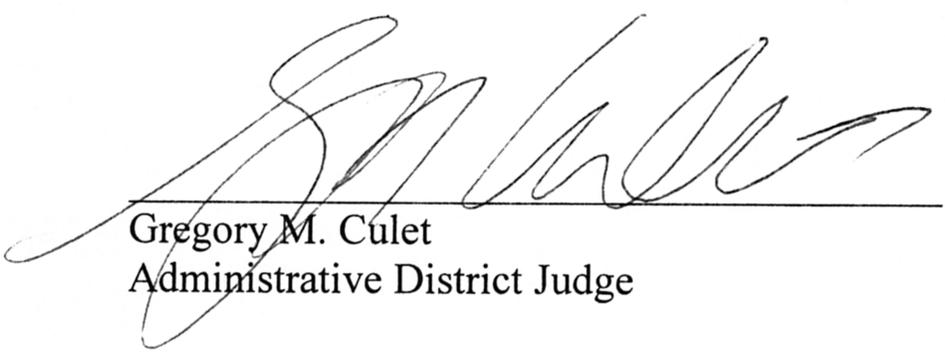
Whereas, the Third Judicial District Trial Court Administrator must often expend considerable time and effort to locate and assign qualified court reporters in the aforementioned instances;

IT IS HEREBY ORDERED:

1. That all Third District court reporters are subject to assignment by the Trial Court Administrator for in-court reporting duties for all alternative district judges in the event that their assigned district judge is not in session.

2. That on a weekly basis, pursuant to a schedule prescribed by the Trial Court Administrator, all Third District court reporters shall confirm their court schedules for the week, notifying both the Trial Court Administrator and their assigned judge's secretary of any days that they expect they will not have any in-court duties based on the court calendar of their assigned judge.
 - a. Thereafter, each court reporter shall timely inform both the Trial Court Administrator and their assigned judge's secretary of any changes that occur in their scheduling which result in any days that they expect they will not have any in-court duties for their assigned judge.
 - b. All court reporters shall also contact the Trial Court Administrator prior to the end of the business day preceding such "open" days for the purpose of ascertaining if any other court assignments are required of the particular court reporter.
3. That on any business day in which a Third District court reporter is not physically present at the courthouse, or is not in court with their assigned judge at another courthouse, but is not away from the courthouse on previously scheduled vacation or medical leave, such court reporter must notify both the Trial Court Administrator and their assigned judge's secretary of their absence, and further shall provide telephone numbers which will allow such court reporter to be reached on short notice.

Be it so ordered, this 3 day of May, 2006.


Gregory M. Culet
Administrative District Judge